

MINUTES OF THE MEETING**PRESENT:****Chair** Jack Pyburn, President**Present** Enrique Madia (EM), Grethe Pontoppidon (GP), Kiran Joshi (KJ), Laura Robinson (LR), Sangeeta Bagga Mehta (SBM), Stefania Landi (SL), Susan Macdonald (SM)**Regrets** Aziza Chaouni (AC), Dumitru Rusu (DR), Leo Schmidt (LS), Smriti Pant (SP)**PROCEEDINGS:****ITEM DELIBERATIONS & DECISIONS****1. Welcome, Attendance, Regrets:**

Jack Pyburn welcomed all members to the first meeting of the new Bureau. Regrets announced.

2. Additions to Agenda:

No new items were added to the Agenda already circulated.

3. Minutes of November 2020 Bureau Meeting:

The minutes of the last Bureau Meeting (held 11/12 November 2020) are not available. A discussion, however, was held on the fiscal position of ISC20C. Laura Robinson, Treasurer, presented accounts as received from Henri Verrier of ICOMOS. More clarification is needed on several aspects.

Action: LR

4. Bureau Meeting Schedule:

Members agreed to continue the existing practice of holding monthly meetings. All members would mail their preferences regarding the day & week to Jack Pyburn.

Action: All members

5 & 6 Review Leadership Structure and Discussion of Leadership Roles and Responsibilities:

- a. Jack Pyburn explained the idea of organising all ISC20C work under four verticals – Policy, Advocacy, Education and Communication - each led by two “Group Leaders” as under:

- i. Policy – Leo Schmidt and Enrique Madia;
- ii. Advocacy - Stephania Landi and Dumitru Rusu;
- iii. Education – Susan Macdonald and Grethe Pontoppidon;
- iv. Communication – Aziza Chaouni and Sangeeta Bagga.

JPY would share more details of his proposal through email

Action: JPY

- b. Each Bureau Member would be supported by an Emerging Professional (who may or may not be a current ISC20C member) so that EPs’ engagement with ISC20C can go beyond mentoring to build an awareness of all bureau matters.

Action: (i) All members to identify an EP to work with them and inform JPY; (ii) KJ to identify and make a list of EP members of ISC20C

- c. JP informed that the website is being re-organized by Aziza Chaoni with help from Kyle Normandin to become more user-friendly. The updated site is expected to be launched by February 2021. The ISC20C Instagram site will also be linked to the Twitter account and website. JPY pointed out the need to monitor the content posted on the website. Decided that this would be overseen by KJ along with AC and SBM

Action: KJ, AC, SBM

- d. The project for updating ISC20C’s Social Media platforms is largely funded by the Canadian government. Discussions were held on possibilities of including expenses on this project as well as hosting the ISC20C

website in ISC20C's annual budget. This would be looked into by the Treasurer.

Action: LR

- e. JPY informed that he is working on a draft for an Operating Manual with guidelines for routine and special tasks that could be passed on to the next Bureau.
- f. EM – requested to take over the organisation of the Toolbox

7. Updates on Activities Since AGM:

a. Heritage Alerts:

- i. JPY briefly reported on the status of the Heritage Alerts submitted by ISC20C - Franchi Stadium, Viking Ship, Stalag VII A, Muldova site - and the ongoing work on the IIM-A Old Campus, commenting that while ISC20C is generally concerned with properties of international significance, it can also take up the cause of properties national or regional significance with the support of the concerned national committees.
- ii. JPY emphasized the necessity of simplifying the existing HA template to make it more responsive to the proposers' needs as well as urgency of most situations.

Action: DR & SL

b. Thematic Framework:

- i. Susan Macdonald informed that the final version of the Thematic Framework would be released in February 2021. The currently available brochure is in English, translations of which are awaited.
- ii. Dissemination of Thematic Framework: Citing the example of workshops organised by GCI in the context of the 'Modern Heritage in Africa Project', SM emphasized the need for ISC20C to formulate strategies for dissemination of the Thematic Framework to address strategic issues internationally and encourage National Committees to develop thematic studies. It was agreed that dissemination of the Thematic Framework should be taken up as a priority by ISC20C, along with linking the bureau's existing thematic exercises (Socialist Heritage Initiative, mASEANa) with national / regional initiatives.

Action: SM, SL & LR

c. Sports Stadia Symposium: The item is covered later in the document under Item 8(b)

d. INNOVA Concrete:

- i. LR presented available fiscal details of the project. More clarification is needed on the conditions of the grant, budget provisions, etc.
- ii. SL explained that the amount originally allocated for organising two workshops could not be expended due to the pandemic. The workshops could now be organised as mixed-mode events allowing both physical and virtual attendance. It was decided that SL would be the contact person for this initiative.

Action: SL

e. New Delhi/Madrid Document: Discussion postponed as Leo Schmidt was not present

f. Membership Issues:

- i. Status Update: Sangeeta Bagga Mehta, Membership Secretary, informed that the first priority is to attend to the pending applications and, simultaneously invite new membership applications.

Action: SBM & KJ

ii. Others proposals:

- Assessment of regional representations within membership to encourage membership from under-represented regions
- Review and rationalisation of the process of inviting and scrutinising membership applications

Action: SBM & KJ

- iii. GP suggested that a way should be devised for getting to know all Expert Members to promote better interaction between them and the Bureau

Action: KJ

- 8. Goals for 2021:**
- a. Each set of Group Leaders to prepare and submit for discussion the following: (i) Mission Statement, (ii) Goals for 2021, (iii) Desired Outcomes, (iv) Membership Engaged
Action: All Group Leaders to have these ready by next meeting

- 9. Other matters:**
- Activities planned for 2021:
- a. Annual General Meeting 2021 – Unlikely to be a physical meeting, to be planned as an online one
Action: JPY
 - b. Stadia Symposium
Action: SL
 - c. Webinars for dissemination of Thematic Framework
Action: SM and GP

10 Adjourn

SUMMARY OF ACTION REQUIRED

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| All Members | <ul style="list-style-type: none"> 1. Inform JP of their choices of day & week for monthly Bureau meetings 2. Identify EP to work with them 3. Compile mission statement, goals for 2021, desired outcomes and membership engagement |
| AC | Proposals for managing website content and design(with SBM, KJ) |
| DR & GP | Review Existing HA Template |
| JP | <ul style="list-style-type: none"> 1. Share further details of proposed Leadership Structure 2. Plans for Annual General Meeting 2021 |
| KJ | <ul style="list-style-type: none"> 1. Identify EPs within ISC20C 2. Compile brief CVs of Expert Members |
| LR | <ul style="list-style-type: none"> 1. Further clarifications on fiscal matters, especially related to INNOVA Concrete 2. Examine provision of funds for hosting ISC20C website, other expenses related to communications and social media |
| SBM | <ul style="list-style-type: none"> 1. Attend to pending applications (with KJ) 2. Assess regional representation, give report (with KJ) 3. Formalise application and scrutiny process(with KJ) |
| SL | Proposals for organisation of INNOVA Concrete Workshops and Stadia symposium |
| SM & GP | Proposals for organisation of Webinars on Thematic Framework |